

Getting the Most out of CTPA Membership

Register for the Website

All your **company employees (UK, European or worldwide)** may register (www.ctpa.org.uk/register) to receive access to CTPA online member services.

Register with your company email and address (not personal) and remember to sign-in every time you visit for **member-only services**.

Watch or download the **online tutorial and website guide** to show how best to use the CTPA website to maximise your membership.



Your dashboard options

- ✓ News
- ✓ Reference Zone Updates
- ✓ Events

Your email alerts

- ✓ Issue Alerts
- ✓ News Digest



Update



Personalise Your Profile

Once registered, use the '**Edit Profile**' section in the top menu to select your preferences and personalise your homepage dashboard.

Make sure you **tick to accept emails** for weekly Issue Trackers and monthly News Digests. In this way, you won't miss any updates!

Your email **Issue Alerts** will provide automatic updates on a weekly basis from the website for chosen issue trackers. The **News Digest** will provide a monthly review of all news items.

To select those issues relevant to you, see the **Issue Tracker** section through your Dashboard or from Member Resources.



Accessing CTPA Online Services

- In the **News** section, use the Category dropdown to view UK, EU and international cosmetics regulatory changes, sustainability actions, CTPA media interaction and other important updates.
- Use the **Cosmetic Ingredients Status Tracker** for regulatory changes scheduled for ingredients in the UK and EU.
- Tackle sustainability issues with CTPA's comprehensive **Sustainability Hub**.
- Research answers to frequently asked questions and access background information and updates on key, long-running issues in the **A-Z Reference Zone** for members.
- **Member Resources** tab for access to other member-only tools.





One-to-One Confidential Advice

Through working with members and member surveys, CTPA understands the needs of members and tailors services accordingly to deliver an **agile, expert service**.

The CTPA team also provides **company-specific confidential expert advice** to members. View the 'CTPA Team' page to find the relevant member of staff and their email address.

Request **confidential CTPA one-to-ones** to help you identify actions to take on your **sustainability journey**.



CTPA Regulatory Handbook (additional subscription required)

The **UK/EU/EEA Regulatory Handbook** provides detailed information on the UK and EU Cosmetics Regulations including labelling and country-specific compliance pointers, as well as other horizontal legislation.

The **International Regulatory Handbook** provides comprehensive export guidance to regulatory frameworks in over 40 international markets, with free access to CTPA country-specific webinars for Handbook subscribers.



Events and Online Training

Visit the '**Events & Training**' section to register for regular events on a wide range of topics, including webinars and in-person events.

Share the **Online Learning Platform** with your colleagues, helping with continued training and development on the cosmetics regulatory framework and other topics.

Never miss a webinar. Previously held webinars are saved in the '**Webinar Archive**' for you to access in your own time.